

## Memorandum

**To:** Coordinated Care Organizations (CCOs)

**From:** Jessi Wilson, 1115 Waiver Strategic Operations Director

Amanda Peden, Manager, Social Health Needs and Analytics Projects

**Date:** October 10, 2025

**Subject:** HRSN Service Authorization Data Request

---

OHA is gathering data to understand timeframes for HRSN service delivery and improvement over time. OHA requests all CCOs submit authorization dates for all authorized HRSN rent and utility services through September 30, 2025. The supplemental data is due to OHA by close of business on 11/24/2025. Plans may contact [HRSN.data@oha.oregon.gov](mailto:HRSN.data@oha.oregon.gov) for technical assistance.

The service authorization timeframe in OAR 410-120-2020 requires CCOs to authorize or deny HRSN Requests within 28 days (inclusive of a 14-day timeline with a 14-day extension if needed).

The service delivery timeframe in OAR 410-120-2020 requires CCOs to refer Members who have been authorized for a service to an HRSN Service Provider as expeditiously as the Member's circumstances require, and requires the provider to deliver the HRSN Service within four weeks.

OHA has been unable to track service authorization or service delivery timeframe due to the absence of 'Authorization Date' in Exhibit I Grievance and Appeal System Logs. This variable has been added for quarter 4 2025 data collection, but we still need to collect retroactive data.

## Action Needed

Please use the format in Table 1 to submit data for the timeframe of November 1, 2024 through September 30, 2025. Please provide unique member identification number for each rent/utility authorization. For each unique member identification number, please include the following:

1. Procedure code (rent and utilities: H0043 or H0044)
2. Date of Authorization (date when the HRSN request was approved)

Table 1

Member ID	Procedure Code (either H0044 or H0043)	Date of Authorization
-----------	--	-----------------------

OHA will supply each Plan with a list of Members we expect will have authorization dates through the end of Q2, 2025 by Monday, October 13 (data sources include: Exhibit I Grievance and Appeal System Logs, Exhibit L, and the Social Needs Service Coordination Report). CCOs may use this list to populate their reports if helpful in these efforts. However, regardless of whether these member ID lists are used, please ensure that all members authorized during the reporting period through Q3 of 2025 are included in the report.

## Questions?

If you have questions, please contact Jessi Wilson, 1115 Waiver Strategic Operations Director at [jessica.l.wilson@oha.oregon.gov](mailto:jessica.l.wilson@oha.oregon.gov) or Amanda Peden, Manager, Social Health Needs and Analytics Projects at [amanda.m.peden@oha.oregon.gov](mailto:amanda.m.peden@oha.oregon.gov).

Thank you for your continued support of the Oregon Health Plan and the services you provide to our members.

## Data Submission (Added 10/22/2025)

Plans will submit the above requested data by November 24, 2025 through the contracts deliverable portal under a deliverable titled “Health-Related Social Needs (HRSN) Service Authorization Data Request.”